

**Okaloosa County Head Start/Early Head Start Program
PY 2010-2011
Schedule-At-A-Glance**



July 2010

- 1-----Start of FY 2010-2011
- 5-----4th of July Holiday**
- 12-----Home Visits (begin)
- 15-----Curriculum Committee Meeting
- 20-----Policy Council Meeting
- 22-----Board of Directors Meeting
- 22-----Receptionists/Cooks Return
- 23-----Lesson Plans Due
- 26-29-----Staggered Classes
- 30-----Parent Orientation

August 2010

- 2-----Staff Pre-Service (Bus driver/Monitor returns)
- 5-----First Day of School (two weeks observation starts)
- 13-----First Home Visit Due
- 17-----Policy Council Meeting
- 19-----Health and Behavioral Due
- 19-----Curriculum Meeting
- 19-----Board of Directors Meeting
- 27-----Galileo Baseline Completed
- 30-----Pedestrian Training
- 31-----Anecdotal notes, USDA attendance and Meal Count due
- 31-----Multidisciplinary Committee Meeting

September 2010

- 2-----Early Release Day (HS: 12:30pm/VPK: 3:30pm)
- 2-----Bus Evacuation Training for Staff
- 3-----30 Day Assessments due (health)
- 3-----Social and Emotional Assessments/Galileo Due
- 6-----Labor Day Holiday**
- 7-----Bus Evacuation Training for Children and Parents
- 14-----Health Advisory Meeting
- 15-----Multi-Disciplinary Meeting
- 15-----Management Team Monitoring
- 16-----Curriculum Meeting
- 17-----45 Day Acuscreen/ASQ due
- 17-----45 Day Health Requirements due
- 21-----Policy Council Meeting
- 23-----Board of Director Meeting
- 20-----FSS Peer Review
- 30-----Anecdotal Notes due

October 2010

- 1-----Galileo due
- 7-----Early Release Day/Start P/T Conferences
- 8-----Staff Development Day
- 15-----Self Assessment Training
- 19-----Policy Council Elections
- 21-----Curriculum Committee Meeting
- 22-----Health Requirements due
- 22-24-----Board/Council/Management Retreat (Strategic Planning)
- 26-----Multidisciplinary Committee Meeting
- 29-----Anecdotal notes, USDA attendance/Meal Count due
- 29-----First P/T Conference completed

November 2010

- 4-----Early Release Day
- 3-----90 Health Requirements due
- 5-----Galileo Due
- 11-----Veterans Day Holiday**
- 16-----Policy Council Meeting
- 18-----Curriculum Committee Meeting

Dates subject to changes

19-----FSS Peer Review

24-26-----**Thanksgiving Holidays**

28-----Board of Directors Meeting

30-----Anecdotal/USDA Attendance/Meal Count

December 2010

2-----Early Release Day

3-----120th Day

3-----Community Assessment complete

3-----Galileo Due

7-----Multidisciplinary Committee Meeting

8-----Fiscal Training

14-----Policy Council Meeting

14-----Health Advisory Meeting

15-----Management Team Monitoring

16-----Board of Directors Meeting

16-----Anecdotal/USDA attendance/meal count due

16-----Curriculum Committee

17-----Staff Development Day

20-Jan 4, 2011-----**Winter Break**

January 2011

1-----**New Year Day Holiday**

3-----Staff Development Day

4-----Children return to class

6-----Early Release Day

7-----Galileo due

10-----Multi-Cultural Week

12-----Fiscal Training

17-----**Martin Luther King Holiday**

18-----Policy Council Meeting

20-----Curriculum Committee Meeting

27-----Board of Directors Meeting

28-----Self Assessment completed

28-----Anecdotal/USDA attendance/Meal count due

February 2011 (Federal Review)

3-----Early Release Day

4-----Galileo Due

7-----Fun Week

9-----Fiscal Training

15-----Start P/T Conference

15-----Policy Council Meeting

18-----FSS Peer Review

21-----**President's Day Holiday**

22-----Multidisciplinary Committee Meeting

24-----Board of Directors Meeting

25-----Anecdotal/USDA attendance/meal count due

March 2011 (Federal Review)

3-----Early Release Day/2nd P/T Conference due

4-----Galileo Due

7-----Staff Development Day

14-----Health Advisory Meeting

14-----Bike-A-Thon (March Madness Week)

15-----Policy Council Meeting

17-----Curriculum Committee Meeting

21-25-----**Spring Break Holidays**

24-----Board of Directors Meeting

28-----**Return to work**

30-----Grant Application due

April 2011

1-----Start Home Visits

Dates subject to changes

7-----Early Release Day
19-----Policy Council Meeting
21-----Curriculum Committee Meeting
22-----2nd Home Visit Due
26-----Multidisciplinary Committee Meeting
28-----Board of Directors Meeting
29-----Anecdotal Notes/USDA attendance/Meal count due

May 2011

5-----Early Release Day
6-----Galileo Due
14-----Health Advisory Meeting
17-----Policy Council Meeting
19-----Last day of Head Start/EHS/VPK classes
19-----Anecdotal/USDA attendance/Meal count due
20-----FSS Peer Review
26-----Board of Directors Meeting
30-----**Memorial Day Holiday**

June 2011

7-----Multidisciplinary Committee Meeting
21-----Policy Council Meeting
23-----Board of Directors Meeting
24-----FSS Peer Review
30-----PIR due